

# Ascher's Janitorial Services, LLC.

An Equal Opportunity Employer

## APPLICATION FOR EMPLOYMENT

### NOTICE TO APPLICANTS

**Any job offer is contingent upon the satisfactory completion of drug testing, reference checking, and background investigation in accordance with the Conditions of Application.**

**PLEASE PRINT ALL INFORMATION**

**DATE:** \_\_\_\_\_

Application for Position of:			Date available:	
Last Name:		First Name:		Middle:
Present Address (number & Street)			Apt.# / Lot	Home Phone: ( )
City	State	Zip Code	Message Phone: ( )	
Are you at least 18 years of age? YES      NO		Best time to reach you?		E-Mail address:
What <b>hours</b> are you <b>not</b> available to work?			What <b>days</b> are you <b>not</b> available to work?	
<p>Are there any criminal charges now pending?    YES    NO</p> <p>Have you ever been convicted of a felony, misdemeanor, or other offense other than a minor traffic violation? YES      NO</p> <p>If you answer yes to either of the previous questions, please provide a full explanation, attaching additional sheets as necessary.</p>				
<b>Note: A Yes answer to either question does not constitute an automatic bar to employment.</b>				

### EDUCATION AND TRAINING

Circle Highest Grade Completed:    Secondary School    7    8    9    10    11    12    College    13    14    15    16    17+					
If you have not completed high school, do you have a GED equivalency?    YES    NO					
	Name of School	Location	Major Area of Study	Graduated	Degree
High School					
College					
College					
Vocational					
Other					

Please list any position-relevant information not covered above:

**IF APPLYING FOR A POSITION REQUIRING DRIVING:**

Do you have a valid driver's license? YES NO	Do you own or have use of a vehicle? YES NO
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**WORK EXPERIENCE:** Provide a complete and specific description. Start with your most recent job. BE CERTAIN TO INCLUDE SERVICE IN THE ARMED FORCES. For part-time work, show the average number of hours per month. Indicate any changes in job title under same employer as a separate position. You may also attach a separate sheet with additional, pertinent information.

Employer	Kind of Business	Location (City & State)
Your Title	Reason for Leaving	Name & Phone number of Supervisor
Your Duties:	Total Time Employed: Full-Time / Part-time	
	From (Month & Year)	To (Month & Year)
	Monthly/Hourly Salary: Beginning:\$ Ending:\$	
<b>May we contact this employer as a reference? No Yes</b>		

Employer	Kind of Business	Location (City & State)
Your Title	Reason for Leaving	Name & Phone number of Supervisor
Your Duties:	Total Time Employed: Full-Time / Part-time	
	From (Month & Year)	To (Month & Year)
	Monthly/Hourly Salary: Beginning:\$ Ending:\$	
<b>May we contact this employer as a reference? No Yes</b>		

Employer	Kind of Business	Location (City & State)
Your Title	Reason for Leaving	Name & Phone number of Supervisor
Your Duties:	Total Time Employed: Full-Time / Part-time	
	From (Month & Year)	To (Month & Year)
	Monthly/Hourly Salary: Beginning:\$ Ending:\$	
<b>May we contact this employer as a reference? No Yes</b>		

Employer	Kind of Business	Location (City & State)
Your Title	Reason for Leaving	Name & Phone number of Supervisor
Your Duties:	Total Time Employed: Full-Time / Part-time	
	From (Month & Year)	To (Month & Year)
	Monthly/Hourly Salary: Beginning:\$ Ending:\$	
<b>May we contact this employer as a reference? No Yes</b>		

# CONDITIONS OF APPLICATION

**(Please read carefully before submitting this application)**

- **TRUE AND COMPLETE INFORMATION.** I understand that all the information I furnish in my employment application and related documents and during my employment interview(s) must be true and complete. I certify that all such information is or will be true and complete and that I have included any additional information or explanations that may be appropriate. I further understand that any false statement by me in this application or in any related document or the omission of any requested information will be cause for rejection of my application or for my dismissal if I have already been employed.
- **INVESTIGATION.** I hereby authorize the company to investigate all statements made in this application, any related documents, and in any employment interview. I understand that any offer of employment is contingent upon the satisfactory completion of such investigation. Except as otherwise specifically indicated in this application, I further authorize the company to obtain, and all employers, personal references, and academic institutions named in this application to provide, any information necessary to evaluate my suitability for employment. I release the company and all such employers, references, and academic institutions from any and all liability arising from their obtaining or providing information about my employment history, academic credentials, and suitability for employment as authorized in this application.
- **EMPLOYMENT AT WILL.** I understand that, except as otherwise provided by law or contract, all employment relationships between the company and its employees are terminable at will, meaning that if I am hired, my employment can be terminated at any time, with or without cause or without notice, at my option or the option of the company. I further understand that no employee or agent of the company is authorized to offer me an employment relationship inconsistent with the preceding sentence.
- **TERMS AND CONDITIONS MY CHANGE.** I understand that, except as otherwise provided by law or contract, if I am hired, any terms and conditions of my employment and any personnel policies that may be issued whether in an employee handbook or other written document) are not intended to give rise to contract rights and are subject to change by the company at any time, with or without notice.
- **INS.** I understand that as a condition of employment, I will be required to complete and sign an INS Form I-9 at the time of hire, as well as present original documentation that both identifies me and establishes my legal right to work in the United States. Failure to timely do either or both of these my result in the withdrawal of any offer of employment with the company, without prejudice to future application. This applies to United States citizens as well as aliens.
- **DRUG TEST.** If the company offers me a job, I agree to submit to a drug test (if required). I understand that any job offer is contingent upon successful completion of any drug test. I hereby authorize the reporting of the results to any drug test to the company in accordance with applicable law. I further understand that, except as otherwise provided by law or contract, employees of the company may from time to time be required to submit to a drug test and I agree to take part in such tests if I am hired.
- **CONSENT TO CONSUMER REPORT.** If a conditional offer of employment is made, I understand that the company will conduct an independent background check by obtaining a consumer report on me from a consumer reporting agency to be used solely for employment purposes. I agree to cooperate with the company in providing any information necessary for this background check.
- **ACKNOWLEDGMENT.** I understand I may ask questions regarding any of the information regarding any of the information requested in this application or in any related document, and I acknowledge that any questions I asked were answered to my satisfaction. I further acknowledge that I have read and understand the preceding Conditions of Application and I hereby agree to the same.

**Applications remain active for 90 days. Reapplication by appointment only.**

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_